



**PRIVACY NOTICE ON PERSONAL DATA PROTECTION
 IN RELATION TO THE DECISION OF THE GOVERNING BOARD ON CONFIDENTIALITY,
 INDEPENDENCE, PREVENTING AND MANAGING CONFLICTS OF INTEREST
 IN FUSION FOR ENERGY'S BODIES AND COMMITTEES**

The objective of this Notice is to inform you about the collection and processing of your personal data in line with the applicable Data Protection Regulation 2018/1725¹.

TABLE OF CONTENT

1. [Whose data is processed?
Why does F4E process my personal data?](#)
2. [What is the justification for the processing?](#)
3. [Which data is F4E processing?](#)
4. [To whom are my data disclosed?](#)
5. [How long does F4E store my data?](#)
6. [What are my rights in relation to my data and how can I exercise them?](#)
7. [Contact details of the Data Protection Officer](#)
8. [Right of recourse](#)

1. [Whose data is processed?
Why does F4E process my personal data?](#)

The data processing concerns the collection and management of data of Members and Chairs of the respective Committees ("Bodies"), like Governing Board (GB), Administration and Management Committee, AMC, Technical Advisory Panel (TAP), etc, as well as external experts, consultants and any third parties participating in any capacity in the work of those Bodies,

The purpose of this procedure is to identify, prevent and manage (possible) conflicts of interest of the aforementioned persons in order to mitigate the risk that past, current or future personal or financial interests, or any outside influences, might be considered prejudicial

to their treatment of the Body's agenda, and thus to their independence in performing their tasks.

It is a tool to prevent irregularities and fraud to happen.

2. [What is the justification for the processing?](#)

Personal data may be processed only if:

Processing is necessary for the **performance of F4E tasks** carried out in the public interest on the basis of the F4E founding instrument or other legal instrument adopted on the basis thereof or for compliance with a specific legal obligation F4E is subject to.

Processing of personal data is based on:

Council Decision of 27 March 2007 “establishing the European Joint Undertaking for ITER and the Development of Fusion Energy and conferring advantages upon it” - 2007/198/Euratom, as last amended by Council Decision of 10 February 2015 (2015/224 Euratom), O.J. L 37, 13.2.2015, p.8, in particular Article 6 thereof;

Statutes annexed to the Council Decision (Euratom) No 198/2007 “establishing the European Joint Undertaking for ITER and the Development of Fusion Energy and conferring advantages upon it”, as last amended on 10 February 2015, in particular Article 10 thereof;

In addition, the processing is based on the following F4E legal acts:

-F4E Governing Board Decision of 9th June 2015 (F4E(15)-GB32-16.2 - F4E_D_2ZF5CR) concerning confidentiality, independence, preventing and managing conflicts of interest.

-Summary of decisions (F4E(15)-GB31-Summary - F4E_D_3PAY8Z) of the 31st F4E Governing Board Meeting of 19 March 2015 (points 31-47), referring in particular to the respective Rules of Procedures of the F4E's Committees/Bodies approved the same day, and containing provisions regarding Conflict of interest and confidentiality.

3. [Which data is F4E processing?](#)

The following categories of data are being processed:

- Name and Surname
- Personal data related to specific private interests held (past and present professional interests, financial interests, intellectual interests, other relevant interests)

The data should be updated regularly, as soon as the situation changes.

Following the principle of data minimization, the data must be necessary, relevant and not excessive in relation to the purpose for which they are collected.

4. [To whom are my data disclosed?](#)

The following people - on a need to know basis - have access to the personal data you have submitted:

In particular,

- Secretary of the GB and respective Committee (“Body”) and Assistant
- Chair and Vice Chair of the respective Body
- IDM Manager, if necessary for support
- ICT Officer responsible for the dedicated database, if necessary for technical support

Also, if appropriate and necessary for monitoring or inspecting tasks, access may be granted to:

- Director of F4E
- Head of Admin
- Head of the Legal Service Unit, and/or responsible Legal Officer
- F4E Data Protection Officer and Anti-Fraud & Ethics Officer
- Internal Audit Capability

F4E publishes the General Declarations of Interest (GDols) and CVs of the Chair, Vice Chair and members of the GB and the Committees, as well as the name of their employer on its website, subject to their rights, according to point 6. below.

5. [How long does F4E store my data?](#)

The personal data must not be retained longer than necessary for the purpose for which data are collected.

In particular:

The personal data of Members and Chairs of the respective Bodies are collected at the stage of their application, or when they have been appointed, and are held up to five years after the expiry of their mandate or when they resign.

The personal data of external experts and other participants asked to attend meetings are held from their appointment up to one year after end of the respective meeting(s).

6. [What are my rights in relation to my data and how can I exercise them?](#)

You have the right to access your personal data, to correct any inaccurate or incomplete data, to request restriction or erasure, or to object to the processing, pursuant to Articles 14(3) and 17-23 of Regulation 2018/1725.

Any request to exercise one of those rights should be directed to the GB Secretary as Controller (Romina Bemelmans@f4e.europa.eu). Where you wish to

exercise your rights in the context of one or several specific processing operations or files, please provide their description and reference(s) in your request.

Exceptions based on Article 25 of Regulation 2018/1725 may apply.

7. Contact details of the Data Protection Officer

You may contact the Data Protection Officer (DPO) of F4E (DataProtectionOfficer@f4e.europa.eu) with regard

to issues related to the processing of your personal data under Regulation 2018/1725.

8. Right of recourse

You have the right to have recourse to the European Data Protection Supervisor (edps@edps.europa.eu), if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by F4E.

December 2018

(Based on template version F4E_D_2CJF8A v1.6)

¹ Regulation 2018/1725 of 23 October 2018 “on the protection of individuals with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data”. O.J 21.11.2018, L295/39.
This Privacy Notice is in line with Article 14 and 15 of this Regulation (Principle of Transparency).